



Lynchburg Boards and Commissions Vacancies

Volunteerism and citizen participation is perhaps most evident on the government level. Hundreds of concerned citizens volunteer their time each year to assist the City in finding solutions to problems, effecting positive change, and planning for the future.

Lynchburg City Council maintains a strong commitment to citizen participation as evidenced by the large number of Boards, Commissions, and Committees established by City Council. Some have special membership requirements, but most do not. All appointees are required to take an oath of office.

These boards and commissions provide valuable service to the City. The City Council is grateful to the many dedicated citizens who volunteer their time to serve as members of these groups.

What are the requirements for membership on a board or commission?

- Membership is open to all Lynchburg citizens. Unless otherwise noted, the only requirement for service is that the applicant must live in Lynchburg. County residents may serve on the boards, commissions, and committees that represent the Central Virginia region, i.e., Airport Commission, Business Development Centre.

- All members of City boards, commissions, and committees are required to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled or unforeseen business trips, and emergency work assignments only. All other absences are recorded as unexcused.

What is the appointment process?

The appointment process is as follows:

- A citizen expresses an interest in serving on a board, commission, or committee.

- A citizen interested in serving on a board or commission must complete an application and return it to the Clerk of Council, 900 Church Street, Lynchburg, VA 24504.

- The Clerk of Council maintains a list of applicants for each board, commission, and committee. As an application is received, it is reviewed and then the

individual's name is added to the appropriate list.

- When a vacancy occurs, the Clerk forwards the names of the applicants to City Council for consideration.

- Following appointment to a board, commission, or committee, the individual is notified in writing of the appointment along with the length of term and expiration date.

When are appointments made?

Appointments to the various boards, commissions, and committees are made by the Lynchburg City Council during the months of June, September, and December, or as vacancies occur.

How long are the terms?

The length of term for committee appointees varies from one to four years, depending upon the committee, with most having a three-year term.

In 1979, City Council established a maximum length of service in that no member of a City board, commission, or committee may serve continuously for more than three terms. Some boards may have different maximum length of service requirements via State Code, By-Laws, etcetera.

How do I find out about vacancies?

To determine when vacancies occur, you may call the Clerk of Council at (434) 455-3990, or check the City's web site at: www.lyncburgva.gov. The vacancies will also be listed in this publication whenever possible.

What vacancies are available for December 2004 appointments?

- **Planning Commission:**
2 vacancies (2 eligible to serve again)
- **Community Services Board:**
1 vacancy (1 eligible to serve again)
- **Regional Airport Commission:**
3 vacancies (2 eligible to serve again)

Please note, that although some individuals are eligible to serve another term, there is no guarantee that the individual will be re-appointed.

If you are interested in being considered for appointment, please contact the Clerk of Council at (434) 455-3990 for an application or print an application from the City's website at http://www.lyncburgva.gov/council_manager/index.htm.



City Wins Major Communications Awards for "Bart the Cart!"

Last year the City introduced a new trash collection system, fondly known as Bart the Cart, to Lynchburg residents. A number of departments, including Waste Management, Financial Services, Social Services, and Communications and Marketing, worked together to create a new service that was efficient and citizen-friendly. An integral part of the new system was the communications plan created by Communications and Marketing to ensure that residents were aware of the changes and understood the new system. The city was recently notified that the communications plan had received several major awards.

The first award was received from the City-County Communications and Marketing Association (3CMA). 3CMA is the leading professional organization in local governments' communications and marketing. Lynchburg's Bart the Cart communications plan earned the organization's top Savvy award in the 65,000-115,000 population categories for communication plans. According to the 3CMA judges, the communications plan was creative, well thought out and well executed. The City also earned a third place Award of Excellence in the Service Delivery category.

The Virginia Municipal League (VML) will present the City with its Communications Award during its

annual conference this month. VML is a state-wide,

nonprofit, nonpartisan association of city, town, and county governments and its membership includes all 39 cities in the state, 156 towns, and 16 urban counties.

The award recipients were also recognized in the VML publication, *Virginia Town and City*. According to the VML judge in the Communications Award category, "Any locality planning to initiate a new program or overhaul an existing one should take a look at the communications model that Lynchburg used..."

The judge continued, "The city took what could have been a PR nightmare and through effective communications turned it into the talk of the town."

"We see these awards as an affirmation of the quality of work and the commitment of all of the departments that worked to inform and educate citizens about the new trash system," said JoAnn Martin, Director of Communications and Marketing. "It really was a team effort."



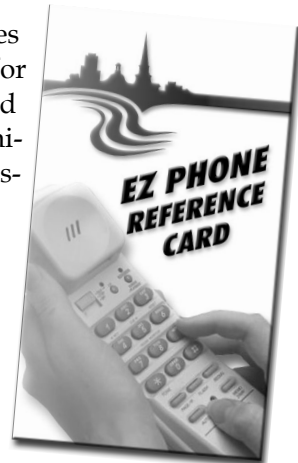
New City Office Telephone Numbers

Most City Departments have new telephone numbers as a result of a project to replace many obsolete telephone systems, improve communications and to provide more consistency in the dialing prefix (first three digits of the telephone number). Most City offices have a telephone number with a dialing prefix of 455.

During the past year, most of the thirty-one separate telephone systems within the City have been replaced by one new system. Utilizing Voice over Internet Protocol (VoIP) technology, the new telephone equipment utilizes the existing capacity of the local and wide area network connections to make internal calls; thus reducing the need for as many telephone lines and saving the City \$31,000 per year. All departments on the new system are able to share a pool of telephone lines,

which eliminates the possibility for busy signals and is more economical. The new system has also reduced the administration and maintenance costs approximately \$10,000 per year.

The City has an up-to-date telephone directory on our web page at: www.lyncburgva.gov. City staff have worked closely with Verizon in an effort to reflect the new numbers in the directory that will be delivered to you in October. Look for an EZ Phone Reference card in your October water bill that lists telephone numbers for all City offices.



Brush & Bulk Pickup Service

One Call Does It All For City Residents!

Just call 856-CITY (2489) for your brush and bulk pickup requests. Phone calls are taken weekdays from 8:00 a.m. until 5:00 p.m. After you call and receive a scheduled brush and bulk pickup date, place your brush and bulk items on the curb in front of your residence. Please place items out the day before your scheduled pickup, since the crew might come as early as 7:00 a.m. on your scheduled day.

There are certain things you can do to better prepare your brush and bulk items prior to your scheduled pickup.

Please keep the following in mind:

- Keep brush and bulk items separate.
- Brush items include twigs and branches (excluding piles of leaves).
- Bulk items include furniture, appliances, TVs, etc.
- Place items on the curb in front of your residence. DO NOT put items near trees or telephone poles.

- Break up brush and bundle it into pieces less than 8 ft. long. Limbs should be no larger than 3 in. in diameter.



- Make sure bulk items are not too large (two people should be able to carry the items).

- Freon items, such as air conditioners, refrigerators, and freezers are required by law to be kept separate from other bulk items and are picked up on Wednesdays ONLY.

- Leaves are not eligible for brush and bulk collection. Leaves are picked up for free during designated dates in the fall. If you need to dispose of leaves at other times, just bag and tag them with a .95 cent trash tag.

NOTE: LEAVES ARE NOT eligible for brush and bulk collection. Please call 856-CITY for seasonal leaf pick-up dates.

ANNUAL PERENNIAL SALE

As the growing season comes to an end, it's time again to sell the Perennial Flowers growing in the flower beds city-wide. The sale will take place at the Community Market on Saturday, October 30, 2004 from 7:00 a.m. to Noon. *Please Note: Don Davis' column in the News and Advance listing the sale date as October 2 was incorrect.*



LEAF COLLECTION SCHEDULE

OCT 4: Bagged Leaf Collection Began
OCT. 25: Loose Leaf Collection Begins
DEC. 17: All Leaf Collections End

Bagged Leaf Collection:

Once you have bagged your leaves, call the Streets Division 455-4450 or 856-CITY (2489) to schedule a pickup; then place the bagged leaves on the curb. This is a free service.



Loose Leaf Collection:

No phone call is necessary for loose leaf collection. Please rake leaf piles curbside being careful not to pile them in the street. Leaf piles should be free of sticks and rocks. Leaf collection crews will vacuum leaves as promptly as possible. Bagged leaves may be placed curbside with your trash on your regular collection day anytime during the year; however, each bag must be tagged with a .95 cent Trash Tag.

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY!

Saturday, October 9 (9:00 a.m. - 1:00 p.m.)

Waste Management Facility (Landfill) on Concord Turnpike For All Lynchburg Residents

PLEASE NOTE: You must bring photo identification! Bring household hazardous items in non-returnable containers! Remember, this collection does not count as your one free trip per month to the landfill.



What CAN you bring to the collection site?

Acids/Bases	Flammables	Photo Chemicals
Aerosols	Furniture Stripper	Polishes
Antifreeze	Herbicides	Pool Chemicals
Auto starter	Kerosene	Poisons
Brake Fluids	Lighter Fluids	Solvents
Batteries	Oven Cleaners	Thinners
Cleaners	Oxidizers	Used Motor Oil
Corrosives	Oil Base Paint	Weed Killers
Drain Openers	Pesticides	Wood Preservatives

What NOT to bring to the collection site!

Agent Orange	Liquefied Asbestos	Prozine
Ammunition	Medical Waste	Radioactives (i.e., smoke detectors)
Dioxin	Oil Tanks	Recyclables
Explosives	Pathological Waste	Silvex
Garbage	55 Gallon Drums	Stomp
Gas Cylinders	of Anything!	TCDD
Kepone	PCBs	
Latex Paint	PROWL	